



YMCA NBC Child Care Resource & Referral: Child Care Provider Job Posting Form

Are you a childcare provider with a job opening you'd like to advertise?

If so, please read the FAQ and complete the form below!

FAQ:

- **Job Postings:** All job openings will be listed on Early Years BC Job Listings (<https://www.earlyyearsbc.ca/jobs-listing>).
- **Job Category:** Only job openings related to early childhood education and care will be posted on the Early Years BC platform.
- **Post Duration:** Job postings will be removed after 30 days. To repost a job, please submit a new form entry after that time.
- **Cost:** This service is offered at no cost.
- **Geographical Limitations:** This form is for job openings located in Prince George, Vanderhoof, Mackenzie, and the surrounding areas.
 - If your job opening is located outside these cities, please visit Find Your Local CCRR for local resources (<https://www2.gov.bc.ca/gov/content/family-social-supports/caring-for-young-children/childcarebc-programs/child-care-resource-referral/find-your-ccrr>).

For further information, please contact one of the YMCA CCRR offices below:

- **Prince George:** 2020 Massey Drive | 250-563-2483
- **Vanderhoof:** 186 Columbia St. West | 250-567-4524

Email: nbc.crr@bc.ymca.ca

Website: <https://nbc.ymca.ca/child-care-resource-referral/>

As per the Personal Information Protection Act (PIPA), information collected will be used only as necessary to deliver CCRR Services, and will not be disclosed to a third party without your permission. YMCA Child Care Resource & Referral abides by PIPA and FOIPPA relating to the collection, use, disclosure, retention & disposal of personal Information.

If you have any questions about the use, protection, or retention of personal information, please contact us.

1. Job Title *

ECE Certified Position

2. City or Town (e.g. "Victoria") *

Prince George

3. Job Description *(if the full description does not fit into this box, please feel free to email it in its entirety to nbc.crr@bc.ymca.ca)* *

We are seeking a dedicated and passionate Early Childhood Educator to join our educational team. The ideal candidate will be responsible for creating a nurturing and stimulating environment for young children, fostering their social, emotional, and cognitive development. This role requires excellent communication skills, classroom management abilities, and a genuine love for working with children. The position offers an opportunity to make a meaningful impact on early learners' lives while working in a collaborative and supportive setting.

4. Job Type *

- Full Time
- Part Time
- Temporary

5. Days/Times (ex. weekdays, weekends, afternoons, etc.) *

Average: 120 hours per month with paid time off every 3 months

6. Send application to *(email contact for job posting)* *

babyducksearlylearning@outlook.com c/o Sydney Godwin-Chin

7. Salary *(Enter dollar amount only and choose hourly/yearly etc in the field below)* *

\$3000/month with paid time off every 3 months

8. Salary Unit *(Choose a unit below)* *

Hour

Day

Week

Month

Year

9. Job Responsibilities *(this may be helpful if your Job Description did not include the position responsibilities)* *

Duties

- Develop and implement age-appropriate lesson plans aligned with early childhood education standards
- Foster a positive classroom environment that encourages curiosity, creativity, and social interaction
- Observe and assess children's developmental progress, maintaining detailed records
- Communicate effectively with guardians and co-workers alike regarding children's progress and needs
- Support children with special needs or disabilities by adapting activities and providing necessary accommodations
- Collaborate with colleagues to plan activities, share best practices, and ensure a cohesive

educational approach

- Maintain a clean, organized classroom environment conducive to learning and safety
- Manage time efficiently in the workplace ensuring they are on time and can keep the children on their proper daily timeline.

10. Company Name *

Baby Ducks Early Learning Centre, Hart Hwy

11. Company Website

babyducksearlylearning@outlook.com



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