



Supported Child Care Assistant

Department: Supported Child Development

Status: Regular, Part-Time

Collective Agreement: Health Services & Support - Community Subsector CBA

Start Date: As soon as possible

Hours of Work

This position guarantees a minimum of **25 hours per week**, scheduled Monday to Friday, 9:00 a.m. – 2:30 p.m.

Additional hours, up to 35 hours per week, may be available based on program needs; however, hours beyond 25 per week are not guaranteed.

Hourly Wage: \$27.91 – \$29.60 per hour

Position Overview

The Supported Child Care Assistant works within community childcare settings to promote meaningful inclusion for children with diverse developmental needs. This role operates within a shared-responsibility model of care, where all educators contribute to supporting children with exceptionalities as part of an inclusive team environment.

Under the direction of the Supported Child Development Coordinator, the Child Care Assistant implements individualized support strategies developed in collaboration with Supported Child Development Consultants and external professionals (e.g., Occupational Therapist, Physical Therapist, Speech-Language Pathologist).

The Child Care Assistant works alongside childcare educators to integrate strategies into daily routines and play-based learning experiences. The role is not intended to function as a primary or sole caregiver for any individual child; rather, it enhances team capacity and supports collective implementation of inclusive practices.

This position requires thoughtful observation, responsive interaction, and the ability to translate developmental goals into practical strategies within a dynamic group care environment.



This role offers an opportunity for an ECE to further develop specialized skills in inclusive practice, collaborative consultation, and individualized developmental support within community-based childcare settings.

Scheduling is in accordance with Article 15 of the Collective Agreement.

Key Responsibilities

- Support the inclusion and active participation of children with identified support needs
 - Implement individualized strategies within daily routines and play-based learning
 - Work collaboratively with childcare educators to ensure shared implementation of support plans
 - Model inclusive practices that strengthen team capacity within the childcare setting
 - Collect and document observational data to inform planning and reporting
 - Promote positive social, emotional, and behavioural development
 - Foster safe, respectful, and inclusive environments
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Qualifications

- Early Childhood Education (ECE) certification
 - Valid First Aid Certificate
 - Valid Driver's License and reliable vehicle
 - Minimum one (1) year experience supporting children with exceptionalities
 - Strong interpersonal, written, and verbal communication skills
 - Demonstrated ability to observe, document, and contribute to developmental planning
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Email applications to: Gary Unser, SCD Coordinator, at gunser@ctfrc.com