



JOB DESCRIPTION - Lead ECE

Description

Our nature-rich, coastal community is looking for a childcare enthusiast to lead our daycare program. Our licensed multi-age daycare is open year-round. We run a small classroom for up to eight children with a strong nature- and play-based program. As the Lead ECE, you will

- Provide nurturing and developmentally appropriate care to meet the needs of children aged 18 months to 5 years in a group setting (multi-age license) within a safe and healthy environment and in cooperation with parents, colleagues and community professionals. Maintain a healthy and stimulating learning environment in alignment with the goals, policies, and values stipulated in the Galiano Community Daycare Handbook, the Early Learning Framework, and BC Childcare Licensing.
- Plan a stimulating, developmentally appropriate program in accordance with organizational and legal guidelines which incorporates learning experiences meeting both group and individual children's needs, varied daily activities, opportunities for child-directed play and cross cultural, anti-racist and non-sexist learning; participates in developing individual programs plans to meet the special needs of children; records program plans.
- Lead the teaching team. Report to the Operations Manager.
- Mondays and Tuesday provide half-day care for up to 8 children aged 3-5, Wed-Fri provide full-day care for up to 8 children with the support of a Responsible Adult.

Location: 1290 Sturdies Bay Rd, within the Galiano Community School

Hours of Work: *Schedule is subject to enrollment*

- Mondays and Tuesdays: 12:45pm-5:15pm

- Wed-Fri: 8:30am-4:30pm

- Plus 3 hours/wk prep time 1 hour/month staff meetings as needed

Qualifications

Education, Certification and Experience:

- ECE certification
- 1 or more years leading a program or classroom
- Current Standard First Aid and CPR level C certification, or Emergency Childcare First Aid and CPR
- Familiarity with working in small communities and/or non-profit organizations is a bonus

Skills:

- Attention to detail
- Self-Awareness: ability to monitor own emotions, thoughts, and feelings while reacting appropriately to others
- Team player, proactive communicator
- Community-oriented

Other:

- Must be willing to submit to a Criminal Record Check

Salary and Benefits

- \$2500 signing/relocation bonus
- \$31.66-35.29/hr (includes Provincial Wage Enhancement)
- 2 weeks' paid vacation
- Extended health benefits
- Fitness centre membership
- Priority for daycare space for children of staff
- Professional development opportunities
- Housing available, located near the daycare
- Relocation support available

Email us with any questions.